



## DETECTIVE OR INVESTIGATIVE AGENCY (PRIVATE) & PROCESS SERVERS SUPPLEMENTAL APPLICATION

(Complete in addition to ACORD General Liability Application)

Name of Applicant: \_\_\_\_\_

Web site Address: \_\_\_\_\_

**Location of Operations:**

	State	License Number
1. <input type="checkbox"/> same as mailing address		
2.		
3.		

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE “NOT APPLICABLE”

**1. Errors and Omissions (E&O) Coverage (available up to the General Liability limits):**

Each Claim \$ \_\_\_\_\_ Aggregate \$ \_\_\_\_\_

**2. How long has applicant been in business? \_\_\_\_\_ years**       Full-Time       Part-Time

Employee Data	Number	Annual Payroll	Leased or Subcontracted	Number	Annual Cost
Owner(s) only		\$	Leased Employees		\$
Employees: Full-Time		\$	Independent Contractors*		\$
Part-Time		\$	(*Include cost of uninsured subcontractors as employee payroll)		

**4. Do independent contractors provide applicant with certificates of insurance?** .....  Yes  No

**5. Are armed personnel certified for use of firearms?**.....  Yes  No  N/A

**6. Are background checks completed on new employees prior to employment?** .....  Yes  No

If yes, describe procedures used for pre-employment screening: \_\_\_\_\_

Are these procedures compliant with state and federal requirements? .....  Yes  No

**7. Are personnel licensed as required by state and federal agencies?** .....  Yes  No  N/A

**8. Does applicant provide arson Investigation?**.....  Yes  No

**9. Does applicant have bail bond operations?** .....  Yes  No

**10. Does applicant provide bodyguard services?**.....  Yes  No

**11. Does applicant operate as a bounty hunter?** .....  Yes  No

**12. Does applicant provide eviction operations?**.....  Yes  No

**13. Does applicant repossess personal property (i.e. autos, boats, furnishing, etc.)?** .....  Yes  No

**14. Does applicant provide utility shut-off operations?** .....  Yes  No

15. List applicant's five largest clients and the operations performed for each: \_\_\_\_\_

16. Operations and Percentage of Receipts (Percentages should total to 100%)

%	Arson Investigation	%	Insurance Adjusters (Draft Authority \$
%	Bail Bond Operations	%	Legal
%	Bodyguard	%	Missing Person
%	Bounty Hunting	%	Parole/Detention Officer
%	Computer Fraud	%	Polygraph Work
%	Consulting or Testifying as an Expert Witness	%	Process Servers
%	Corporate—Employee Dishonesty	%	Records Check
%	Drug Surveillance	% %	Surveillance (describe) _____ _____
%	Drug Testing		
%	Eviction Operations	% %	Undercover Operations (describe) _____ _____
%	Personal Property Repossession (Autos, etc.)		
%	Pre-employment Screening	%	Utility Shut-off Operations
%	Domestic	% %	Other Operations (describe) _____ _____
%	Insurance Claim Investigating		

17. Does applicant use dogs? .....  Yes  No

If yes, explain: \_\_\_\_\_

How often? \_\_\_\_\_

18. Does applicant have other business ventures for which coverage is not requested?.....  Yes  No

If yes, explain and advise where insured: \_\_\_\_\_

19. Does risk engage in the generation of power, other than emergency back-up power, for their own use or sale to power companies?.....  Yes  No

If yes, describe: \_\_\_\_\_

This application does not bind the applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued.

**FRAUD WARNING:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. **(Not applicable in Nebraska, Oregon and Vermont).**

**NOTICE TO COLORADO APPLICANTS:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**WARNING TO DISTRICT OF COLUMBIA APPLICANTS:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**NOTICE TO FLORIDA APPLICANTS:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony in the third degree.

**NOTICE TO LOUISIANA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MAINE APPLICANTS:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**NOTICE TO MARYLAND APPLICANTS:** Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly and willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MINNESOTA APPLICANTS:** A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

**NOTICE TO OHIO APPLICANTS:** Any person who knowingly and with intent to defraud any insurance company files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**NOTICE TO OKLAHOMA APPLICANTS:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO RHODE ISLAND APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**FRAUD WARNING (APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON):**

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**FRAUD WARNING APPLICABLE IN THE STATE OF NEW YORK:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

APPLICANT'S NAME AND TITLE: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Must be signed by an active owner, partner or executive officer)

PRODUCER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_